

GRANT APPLICATION
Revised January 2012

****PLEASE NOTE: Applications accepted only once a year, for July 1 deadline****

Please submit 25 copies unbound on three-hole punched paper to:

JUSFC
1201 15th Street, NW
Suite 330
Washington, DC 20005

Please email a copy of entire proposal including narrative, budget and any back-up materials to grants@jusfc.gov

For arts, film or other proposals as appropriate: Please include 20 copies of any DVD or CD you wish to attach as back-up material OR preferably, provide a link to any relevant media available on the internet

Date: _____

Name of Submitting Institution:

Name, Address, Phone Number/Fax Number/e-mail address of Project Director/Contact:

Congressional District:

DUNS Number: Please call 1-866-705-5711 or go to the following link for more information:

http://www.whitehouse.gov/sites/default/files/omb/grants/duns_num_guide.pdf

Project Title:

Requested Grant Amount:

Proposed Time Frame of Project: (include date grant funds are needed)

Project Objective: (one paragraph)

Project Impact: (one paragraph)

Project Description: Attach a maximum of four single-spaced, typed pages. **INCLUDE full discussion of impact project will have on its field.**

Names and Relevant Experience of all Personnel Associated with Proposed Project: (submit Curricula Vitae separately. Note: **Cvs must be limited to 2 pages.**)

Project Budget: Attach a maximum of two pages. Indicate all categories of expenditure, showing line items and total of projected expenses. In addition to Commission grant, indicate how all other sources of in-hand or projected income will be used. The Commission allows a maximum of fifteen (15) percent in **INDIRECT COSTS** or **OVERHEAD EXPENSE** on the direct costs requested, where warranted. If either is requested, provide justification for request. *Failure to do so will result in these costs not being considered.*

Summary of Budget, Including List of Participating Organizations and Indication of In-hand or Potential Support From These and Other Sources:

*I, _____, hereby certify under penalty of perjury
(insert name of appropriate official from submitting institution)
that applicant is not in a delinquent or defaulted status to any Federal agency or
program.*

SIGNATURE: _____

TITLE: _____